

# How to exchange uniform items

You can request as many items as you like in one transaction, just keep repeating step 4.

Requests are for items you have never received.  
Exchanges are for items that need to be swapped for a different size or are worn out and require replacement

Step 1. Login to C-LOG at [log.cadetone.aafc.org.au](http://log.cadetone.aafc.org.au)

C-LOG :: Home

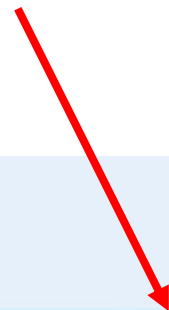
Service Number  Password  Login


Home | About |

Use your CadetOne password

This site (C-LOG) is powered by the HELEN (Harmonised Electronic Logistics Entry Network) System Version 0.3.0.  
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Best viewed with a screen resolution of at least 1024x768.  
This page took 0.041 seconds to load.


## Step 2. Select "Personal"




 **C-LOG :: Home**

Terry Bartle (XO, SSO, WEBMASTER, )

321SQN

[Home](#) | [Personal](#) | [321SQN](#) | [Select Unit](#) | [About](#) | [Logout](#) 



You have outstanding requests for 321SQN.

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This page took 0.033 seconds to load and executed 10 database queries.

# Step 3. Select "Exchange Request"



**C-LOG :: Personal**

Terry Bartle (XO, SSO, WEBMASTER, )

321SQN Change Unit

Home | Personal | 321SQN | Select Unit | About | Logout

**Uniform Entitlement**  
Clothing Card  
Transaction History  
Uniform Request  
**Exchange Request**

### Clothing Card

Details for: Terry Bartle (8439154)

Print Clothing Card

NSN	Description	Size	Qty
660118886	Strap, Chin Leather	ONE SIZE	1
660133553	Cap Badge Male Officer	NA	2
661264453	Band, Headwear Puggaree AFB	57	1
661349380	Sweater, DPCU, Field, Cool	105/115	1
661391437	Socks, Heavy Weight, Khaki	MEDIUM	2
661393206	Hat, Camouflage Pattern, Broad Brim	XLARGE	1
661443059	Socks Black Stretch Wool Type	MEDIUM	1
661466078	Necktie, Mans	NA	1
661466239	Cap, Service Dress AFB	56	1
661466560	Trousers, Mens AFB Heavyweight	100P	1

# Step 4. Select "Exchange Qty" of each item to be exchanged

Uniform Entitlement  
Clothing Card  
Transaction History  
Uniform Request  
Exchange Request

## Exchange Request

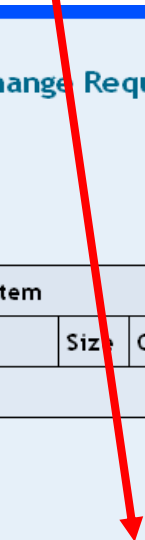
Details for: Terry Bartle (8439154)

Currently Pending Exchange Requests:

Current Item				Requested Item								
NSN	Item	Size	Qty	NSN	Item	Size	Qty	Date	Unit	Reason	Status	Actions
No Current Requests												

Request Uniform Exchange:

NSN	Description	Size	Qty	Exchange Qty
660118886	Strap, Chin Leather	ONE SIZE	1	<input type="text" value="1"/>
660133553	Cap Badge Male Officer	NA	2	<input type="text" value="0"/>
661264453	Band, Headwear Puggaree AFB	57	1	<input type="text" value="0"/>
661349380	Sweater, DPCU, Field, Cool	105/115	1	<input type="text" value="0"/>
661391437	Socks, Heavy Weight, Khaki	MEDIUM	2	<input type="text" value="0"/>
661393206	Hat, Camouflage Pattern, Broad Brim	XLARGE	1	<input type="text" value="0"/>



## Step 5. Scroll to the bottom of the page and select “Begin Exchange Request”



661264453	Band, Headwear Puggaree AFB	57	1	<input type="text" value="0"/>
661349380	Sweater, DPCU, Field, Cool	105/115	1	<input type="text" value="0"/>
661391437	Socks, Heavy Weight, Khaki	MEDIUM	2	<input type="text" value="0"/>
661393206	Hat, Camouflage Pattern, Broad Brim	XLARGE	1	<input type="text" value="0"/>
661443059	Socks Black Stretch Wool Type	MEDIUM	1	<input type="text" value="0"/>
661466078	Necktie, Mans	NA	1	<input type="text" value="0"/>
661466239	Cap, Service Dress AFB	56	1	<input type="text" value="0"/>
661466569	Trousers, Mans AFB Heavyweight	100R	1	<input type="text" value="0"/>
661482088	Hat, Service Fur Felt Khaki Pre-Bashed	56	1	<input type="text" value="0"/>
661482658	Belt, Service AFB	VAR	1	<input type="text" value="0"/>
661483322	Coat DPCU	26	2	<input type="text" value="0"/>
661483325	Trouser DP	26	2	<input type="text" value="0"/>
661491113	Tag Air Force Cadet DPCU	NA	2	<input type="text" value="0"/>
661491148	Patch Eagle DPCU	NA	3	<input type="text" value="0"/>
661491164	Rank Slide DPCU AAFC	FLGOFF	1	<input type="text" value="0"/>
661511424	Shoes, Mens Black Patent Leather	9/5	1	<input type="text" value="0"/>
661524251	Rank Slide, AFB, AAFC	FLGOFF	1	<input type="text" value="0"/>
661528903	Sweater, AFB Heavyweight	105/115	1	<input type="text" value="0"/>
661552561	Shirt, Mans Blue/White LS	46/89	1	<input type="text" value="0"/>
661552578	Shirt, Mans Blue/White SS	45	1	<input type="text" value="0"/>

Step 6. **ALWAYS** select size even if it is N/A

Indicate reason for the exchange.  
Select "Update"

**C-LOG :: Personal** Terry Bartle (XO, SSO, WEBMASTER, )  
3213QN Change Unit

Home | Personal | 3213QN | Select Unit | About | Logout

**Exchange Request**

**Details for:** Terry Bartle (8439154)

Exchange:	Uniform Type:	Description:	Size:	NSN:	Qty:	Reason:
	Hats	Strap, Chin Leather	ONE SIZE	660118886	1	

For:

Search:	Uniform Type:	Description:	Size:	Enter NSN:	Qty:	Reason:
	Hats	Strap, Chin Leather	ONE SIZE	660118886	1	Worn Out

Update Delete

Repeat for each item being exchanged

Please select a reason for the exchange of item: Strap, Chin Leather of size: ONE SIZE (NSN: 660118886) in order to be able to process the exchange request.

Submit Exchange Request Cancel This Exchange Request

# Step 7.

Select "Submit Exchange request" to send your request to your SSO for processing

**C-LOG :: Personal** Terry Bartle (XO, SSO, WEBMASTER, )

321SQN Change Unit

Home | Personal | 321SQN | Select Unit | About | Logout

**Exchange Request**

**Details for:** Terry Bartle (843915, )

Exchange:	Uniform Type:	Description:	Size:	NSN:	Qty:	Reason:
	Hats	Strap, Chin Leather	ONE SIZE	660118886	1	Worn Out

For:

Search:	Uniform Type:	Description:	Size:	Qty:	Reason:
Enter NSN:	Hats	Strap, Chin Leather	ONE SIZE	660118886	1

Update Delete


Submit Exchange Request Cancel This Exchange Request



Your SSO will ensure your request is valid eg. you have an entitlement to the requested items.

The SSO will then approve, deny or delete the request.

Check back to this page for any update to the Status



**C-LOG :: Personal** Terry Bartle (SSO, WEBMASTER, )

321SQN Change Unit

Home | Personal | 321SQN | Select Unit | About | Logout

### Exchange Request

Details for: Terry Bartle (8439154)

Currently Pending Exchange Requests:

Current Item				Requested Item								
NSN	Item	Size	Qty	NSN	Item	Size	Qty	Date	Unit	Reason	Status	Actions
660118886	Strap, Chin Leather	ONE SIZE	1	660118886	Strap, Chin Leather	ONE SIZE	1	7 Feb 11	321SQN	Worn Out	Pending Approval	Cancel
660133553	Cap Badge Male Officer	NA	2									
661264453	Band Headwear Purgaree AFB	57	1									

There is no comment field for the SSO to provide feedback. Contact your SSO for reasons any items are not approved.