



314SQNA AFC NEWSLETTER 2/17

Activities

1. Cadets should check the Activity Calendar in CadetOne (C1) regularly for upcoming activities, and nominate early.
2. The **3 Wing Competitions, 3 Wing Sports Finals Day** and **3 Wing Ball** will be held over the June long weekend (10-12 Jun 17). Cadets wishing to utilise AAFC transport and accommodation at RAAF Base Richmond should nominate for Activity 39848.
 - a. Senior cadets will manage nominations for the 3 Wing Ball, which will be held at Windsor Function Centre at 1800 h on 11 Jun 17, at a cost of \$60 per head.

Consent Forms

3. For any AAFC activity except Tuesday evening training parades, cadets are required to bring **TWO completed** Consent Forms. Cadets can print the consent form from C1, with many of the fields already filled in, after their nomination for the activity has been accepted.
4. Initials are required in up to nine places (labelled “Its” or “Initial”), and the form must be signed by the parent/guardian and a witness. AAFC staff will **NOT** sign the witness section of the form unless they have actually witnessed the parent/guardian signing the form.

Congratulations

5. 314 Squadron congratulates **AIRCDRE Green** on his appointment as Executive Officer (South).
6. 314 Squadron has won the **RAAF Association (AIRTC & AAFC Branch) Trophy for the Most Efficient Squadron in 2016**. We congratulate 332 Squadron in second place, 323 Squadron in third place and 324 Squadron who were most improved.

Recruiting

7. 314 Squadron’s first intake of new cadets for 2017 is now complete, and a warm welcome is extended to the 13 new cadets who were enrolled last week.

Orders, Instructions and Publications

8. All members and their parents/guardians should familiarise themselves with the **Squadron Standard Operating Procedures (SQN SOP)**, which are available for download from the SQN web site (<http://314sqn.aafc.org.au/sop>) and for viewing on the SQN notice board.
9. **HQA AFC POR 01/17** was released on 08 Feb 17 and **HQA AFC POR 02/17** was released on 08 Mar 17; they are available for download from the Information Circular page of

the AAFC Intranet

(<https://members.cadetnet.gov.au/aafc/Lists/Announcements/Current%20ICs.aspx>).

10. **3WGAAFC RI 01/17** was released on 17 Feb 17; it is available for download from the Routine Instructions page of the 3WGAAFC web site (<http://3wgaafc.org.au/node/17>).

11. Members should cease the use of email addresses suffixed with @aafc.org.au. All AAFC emails are to be sent to @airforcecadets.gov.au email addresses.

a. Prefixes for @airforcecadets.gov.au email addresses remain the same as for @aafc.org.au email addresses, such that co.314sqn@aafc.org.au is now co.314sqn@airforcecadets.gov.au, for example.

b. Personal AAFC email addresses also change to @airforcecadets.gov.au, such that paul.barrett@aafc.org.au is now paul.barrett@airforcecadets.gov.au, for example.

Administration

12. **SQN contributions** for the 2017 training year are \$80.00. Payment should be made to the FINO ASAP.

a. Any member whose family is experiencing financial difficulty is encouraged to have their parent/guardian contact the undersigned.

13. **C-LOG** should be used by cadets to request uniform issue or exchange. A cadet who has entered an exchange request in C-LOG should bring the old item to parade so it can be exchanged for the new item, otherwise the Squadron Supply Officer may refuse to process the exchange.

14. **Reminder:** Cadets who arrive before the building is open should have their parent/guardian wait with them until an AAFC staff member has arrived and the building has been opened. This is to ensure their safety.

15. **Reminder:** Only those cadets who have provided written approval from their parent/guardian to drive to and from squadron activities, and had that approval accepted by the CO, may do so; and only those cadets who have provided written approval from their parent/guardian to travel to and from AAFC activities as a passenger in a car driven by a cadet, and had that approval accepted by the CO, may do so. Templates for recording parent/guardian approval can be downloaded from the Administration page of the SQN web site (<http://314sqn.aafc.org.au/administration>).



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14 Mar 17